



JOB OPPORTUNITY FOR GRADUATES WITH ENGLISH AND DUTCH

ACCOUNTS RECEIVABLE COLLECTOR

For our Client, International market leader in enterprise application software, we are looking for an Accounts Receivable Collector with advanced knowledge of English and Dutch language.

Expectations and Tasks:

- * Proactively call customers to reassure the time of invoice payment
- * Perform monitoring and collection of receivables
- * Manage open items incl. overdue receivables
- * Investigate billing discrepancies and respond to external queries
- * Support hotline (incoming calls)
- * Global O2I / CC cooperation and support
- * Business administration
- * Fulfillment of pre-set targets

Work Experience:

- * Accounting and collections knowledge

Qualification and Skills:

- * Excellent Customer Focus approach
- * Independent communication and negotiation with client
- * Excellent communication skills on phone
- * Strong attention to detail
- * Team spirit contribution
- * Written and spoken English and Dutch

We offer:

- * Working for an international reputable company
- * Multicultural team and pleasant working environment
- * Motivating salary and large bonus package
- * Job placed in Prague
- * Possible start : immediately

For more information please contact Renata Zelenková – Key Account Manager/Consultant

Tel.: +420 735 174 420

E-mail: Renata_Zelenkova@Drill.cz