



FAMILY OF COMPANIES

■ Consumer ■ Pharmaceuticals ■ Medical Devices & Diagnostics



Global Business Services

GFS EMEA is one of 5 Johnson & Johnson Global Financial Services organizations supporting the major financial processes of Johnson & Johnson EMEA Operating Companies. Our goal is to provide services in a highly cost-effective and compliant manner, leveraging our resources in a cross-sector environment.

The Prague Service Center currently employs over 300 J&J professionals who come from all over the world and speak 33 different languages, enabling us to meet the linguistic needs of our partners within the business. English is the official language of our company.

Cash Collections Representative with Dutch

Location: Prague

Full time permanent contract

Are you fluent in Dutch and looking for a full time job? Would you like to communicate with customers, solve issues and get deeper knowledge of finance? Are you looking for a stable job opportunity within one of the best employers in the world? Are you a positive and friendly personality? If your answers are yes, then the position of Cash Collections Representative with Dutch is the match for you!

Key Responsibilities

- Responsible for Cash Collections and Order Management for Netherlands and Belgium
- Communication with clients of Johnson and Johnson
- Cash Collections over phone and email – most communication conducted via email, not that many incoming calls
- Releasing orders for customers
- Analyze credit reports from credit agencies - preparation of credit limit proposals
- Timely and accurate reporting
- Daily communication with credit management team when releasing orders higher than certain amount

Requirements

- Proficient in Dutch – written and spoken is required
- Fluent in English is required
- Excellent communication skills and relationship building
- Positive and responsible approach, ability to work in the team
- Stable personality, willing to work in the company for at least 2 years

We Offer

- International and stable company environment – working based on CREDO
- Possibility to growth within the company
- Yearly financial bonus paid based on your performance
- Friendly environment with the office at Smíchovské Nádraží
- Flexible working hours (start between 7-9 am)
- 5 weeks of vacation
- Possibility to receive financial contribution for language education
- Possibility to pass accounting certification, as well as diverse portfolio of courses offered
- Meal vouchers
- MultiSport card
- Sick days
- Prague Public Transport paid
- Working Jubilee Gifts
- Company events – many company events of company, sport or culture kind

Organization: Johnson & Johnson Global Business Services

Contact person: **Šárka Bucharová (sbucharo@its.jnj.com)**

If you are interested in this role and you fulfill the requirements set above, do not hesitate to send us your CV in English.

Thank you for considering Johnson & Johnson as the next step in your career.