

Cash collection representative with ENG, Dutch

For our client, international FMCG- Farmaceutical company with headquarters in Prague, we are currently seeking for valid candidates- fresh graduates with university degree, knowledge of Dutch and English language and experience within customer care environment

Requirements:

- Good organizational, written and verbal communication skills
- Very good experience with MS Excel- Macros, pivot tables, basics or more in SQL
- Experience in a similar job in finance / accounting / customer service environment
- Independent worker, requiring only occasionally supervision
- Ability to solve difficult situations using own judgment and sense of initiative
- Eye for detail
- Strong analytical and communication skills
- English knowledge (written and oral), cluster language as German, Spanish or French or Italian big advantage

You will be responsible for:

- Applying unidentified and unapplied cash receipts to the correct invoice(s) according to the defined procedures and finance principles and legislation
- Reconciliations of transit accounts
- Selected Account Receivable tasks
- Respond to general questions from local organizations, customer service, A2R team, audit
- Produce routine reports and make summaries for SSC and affiliate management
- Meet dashboard metrics related to Cash Application
- Perform all I2C procedures as required, in a timely manner

Company offer:

- Life insurance
- Contribution to pension insurance
- Unlimited period contract
- Opportunities for personal and career growth
- Pleasant working conditions
- 25 days of vacation
- Financial bonuses

Kontakt

ProfesKontakt, s.r.o.

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